

**STCIR Summer Meeting**  
**Texas A&M University – Kingsville, Kingsville, TX**  
**June 10, 2004**  
**10:00 AM**

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**Present:** David Andrus (DMC), Marleen Araiza (TSTC), Blanca Bauer (TSTC), Brenda Cole (STCC), Ruth Creekmore (TAMUK), Dr. Gail Dantzker (TAMUK), Edelmirio De La Garza (UTPA), A. Liza Farrell (TAMUK), Jessie Garcia (STCC), Jacque Gillispie (STCC), Dr. Susan Griffith (UTPA), Bridgette Hardin (TAMUCC), Leah Harter (DMC), Celina Hernandez (TSTC), Randy Lindeman (CB), Lee Moore (TAMUK), Thelma Oliver (CB), Fenghua Peng (UTPA), S.J. Sethi (UTPA), Catherine Vale (UTPA)

**Distributed:** Agenda, list of expected attendees, Matrix draft (STCC), Contact Hours Not Funded by State Appropriations (DMC), NCHEMS CHESS Data Definitions (UTPA), Spring Headcount Enrollment (UTPA), 5-Year Enrollment Trends (STCC), Tips for Preparing your SACS Compliance Certification (TSTC) with CD, TWC-LMCI Report Preparation Process (TAMUCC), memo concerning Public Information Resources (UTPA), meeting sites 2004-2005 (UTPA)

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**Three-peats:** Mr. Andrus distributed a handout that showed the total non-funded hours for excess developmental courses and courses attempted for the third time or more for Del Mar College. He informed the group that developmental courses repeated under the 27-hour limit do not apply to the Section 50 rule. Problems occurring with “three-peat” totals include: students repeating courses after earning an A or a B and TSI coding. Mr. Andrus also distributed a handout from the Texas Association of Community College Business Officers that recommended three possibilities for students who are repeating courses for the third or subsequent time: don’t allow the students to register, allow the student to register and pay tuition at the normal rate established by the institution, or allow the student to register and pay an additional tuition amount over the established rate to help allay the loss of state reimbursement. Mr. Andrus cautioned the members concerning charges that are not explicitly stated in the code.

**Technology:** Dr. Griffith distributed a description of NCHEMS CHESS Data Definitions – Second Edition, which UTPA is considering purchasing. No one stated that they used it, so UTPA will provide a review if they decide to purchase the application.

**Enrollment Trends:** Mr. De La Garza briefly discussed the spring headcount enrollment for UTPA, including the May mini term, as well as the Summer I headcount enrollment. The cost and success of mini terms was discussed.

**TSTC SACS Review:** Ms. Bauer discussed tips on preparation for SACS compliance certification and reviewed the TSTC SACS website <http://sacs.harlingen.tstc.edu/>. She also

distributed copies of the TSTC SACS web pages on a CD and compared TSTC's success with the certification results of other institutions.

**Use of TWC-LMCI Records:** Ms. Hardin discussed changes in TWC Labor Market information records. She stated that even though less specific records were being released by TWC due to the Fair Reporting Privacy Act laws, very similar results could be obtained from the information provided by TWC. TWC charges \$300 per year for the records, which provide demographics, industry codes, major awards categories, income categories, and estimated annual income categories. Ms. Hardin discussed the process in creating the report from the information provided from TWC.

**TX Public Education Information Resources:** Mr. Andrus stated that not all of the higher education institutions were on the portal. He is awaiting a reply as to why.

**Election Results:** Dr. Griffith announced that Mr. Andrus was elected as president for the 2004-2005 year and Mrs. Garcia will continue as Secretary for 2004-2005.

**Dr. Gail Dantzker:** Dr. Dantzker announced that she is no longer the Director of Institutional Research and Effectiveness at South Texas Community College. She is now the Executive Director of Institutional Planning and Assessment at Texas A&M University – Kingsville.

**Meeting Sites:** Dr. Griffith reminded the group that the Fall 2004 STCIR meeting will be hosted by STCC. The February 2005 STCIR meeting will be held in Arlington as a TAIR special interest group, during the TAIR conference, February 23-27, 2005. University of Houston – Victoria has volunteered to host a meeting as a special interest group at AIR (May 29 – June 1, 2005 in San Diego, California).

**Matrix:** Ms. Cole distributed a draft of a matrix of measures for LBB, THECB, SACS, Carl Perkins, and STCC. She inquired whether other members had compiled similar tables/matrixes. Ms. Bauer and Dr. Griffith will send her similar matrices from their institutions. Mr. De La Garza stated that the CBM001 for UTPA was complete, but was being checked for accuracy.

**Meeting was adjourned at 1:40 p.m.**

**The next meeting will be held in November 2004 at South Texas Community College in McAllen, TX**